



CITY of CALABASAS

NOTICE OF VOTE BY MAIL PROCESSING AND CANVASSING

100 Civic Center Way, Calabasas, CA 91302 | cityclerk@cityofcalabasas.com | (818) 224-1600

NOTICE IS HEREBY GIVEN that I, Kristy Buxkemper, City Clerk of the City of Calabasas, do appoint the following named individuals to serve as a Processing/Canvassing Board, to process/canvass Vote by Mail ballots and Provisional ballots for the Special Municipal Election to be held on May 5, 2026.

Inspector: Kristy Buxkemper

Clerk: Diane Gladwell

Clerk: Erik Meza

Clerk: Michelle Butman

Clerk: Jeffrey Campbell

Clerk: Ryan Pasilio

Clerk: Robin Strumlauf

Clerk: Jaclyn Rackerby

Clerk: Rachel Zadikov

Clerk: Juana Cerna

Clerk: Ethan Ngo

PRE-ELECTION DAY PROCESSING AND CANVASSING

(For Vote by Mail ballots received prior to or on Election Day)

Pursuant to Elections Code Section 15101(a) the Processing of Vote by Mail ballot return envelopes (verification of signature and address and updating voter records) may begin 29 days before the Election, and thus will commence at 9:00 a.m. on Monday, April 13, 2026, at Calabasas City Hall, Second Floor (100 Civic Center Way). Vote by Mail ballot return envelopes processing may occur daily thereafter between 7:30 a.m. and 5:30 p.m. To determine if ballot processing will take place on a particular day, please call (818) 224-1600.

Pursuant to Elections Code Section 15101(b) the Pre-Election Canvassing of Vote by Mail ballots (opening the returned vote by mail ballot envelopes, removing the ballots, accurately duplicating any damaged or defective ballots, and preparing the ballots for the ballot count, including processing write-in votes so that they can be tallied by machine) may begin on the 29th day before the Election, and thus will commence at 9:00 a.m. on Monday, May 4, 2026, at Calabasas City Hall, Council Chambers Conference Room (100 Civic Center Way).

The Count of the Vote by Mail ballots (those received on or prior to Election Day and that have been processed and canvassed as described above) will commence at 8:00 p.m. on Tuesday, May 5, 2026, at the Calabasas City Hall Council Chambers (100 Civic Center Way).

POST-ELECTION DAY PROCESSING AND CANVASSING

(For Vote by Mail ballots and Provisional ballots received on Election Day and Vote by Mail ballots received up to 7 days following the Election, with postmarks on or before Election Day.)

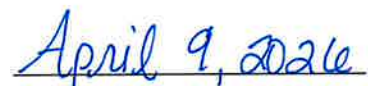
The Post-Election Day Processing of Vote by Mail ballot return envelopes and Provisional ballot envelopes (verification of signature and updating voter records) will begin at 9:00 a.m. on Wednesday, May 6, 2026, at Calabasas City Hall, Second Floor. Vote by Mail ballot return envelope and Provisional ballot envelope processing may occur daily thereafter between 7:30 a.m. and 5:30 p.m. To determine if ballot envelope processing will take place on a particular day, please call (818) 224-1600.

The Post-Election Day Canvassing of Vote by Mail ballots and Provisional ballots (opening the returned vote by mail ballot envelopes, removing the ballots, accurately duplicating any damaged or defective ballots, and preparing the ballots for the ballot count) will commence at 9:00 a.m. on Thursday, May 14, 2026, at Calabasas City Hall, Council Chambers (100 Civic Center Way).

The Post-Election Day count of the second batch of Vote by Mail ballots and Provisional ballots will commence at 11:00 a.m. on Thursday, May 14, 2026, at Calabasas City Hall, Council Chambers (100 Civic Center Way).



Kristy Buxkemper, Certified Municipal Clerk
City of Calabasas Elections Official (City Clerk)



Date

Posted on April 9, 2026