



# FINANCIAL MANAGEMENT REVIEW

QUARTERLY REPORT (3<sup>rd</sup> Quarter FY 2006-07) Vol 2, Issue 3

March 31, 2007

The third quarter of fiscal year 2006-07 ended on March 31, 2007 and General Fund financial performance tracked extremely close to plan for both revenue and expenditures, indicating a well developed budget plan. During the 3<sup>rd</sup> quarter, the City of Calabasas received \$5.4M in revenue and during that same period, it spent \$4.8M. This resulted in a slight increase in the General Fund balance, raising it to \$19.4M. Preliminary projections indicate the City will end the year with a balance in the General Fund at close to \$21M.



In January 2007, the City celebrated the groundbreaking and the beginning of construction at the new Civic Center site. To help pay for the construction of a new Civic Center, the City issued new debt (\$35M.) The proceeds from the sale of the Certificates of Participation are held in trust at U.S. Bank. As with all City investments, those monies are invested in strict adherence with the current investment policy. Funds are transferred each month from the trust account to the City



Construction Fund in amounts equal to the amount expended on the project. The City's first payment from the City's General Fund will be made in June 2009.

Other highlights included the awarding of Community Service Awards to six organizations for a total of \$23K, and approval of a city-wide permit tracking system which will cost an average of \$177K per year for the next five years.

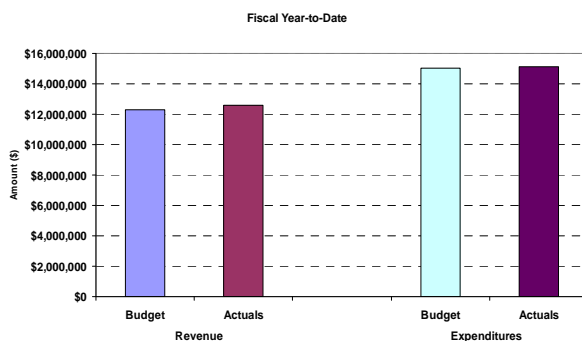
## Summary of 3<sup>rd</sup> Quarter 2006-07 Financial Performance

### Revenue

The City tracked so close to plan for this quarter, that it received just \$36K more revenue than was planned. The major sources of revenue received in the quarter included the following:

- 1) Sales & Use Tax - \$1.9M,
- 2) Utility Tax - \$861K,
- 3) Vehicle License Fees - \$841K,
- 4) TOT - \$389K,
- 5) Secured property tax - \$356K,
- 6) Building Fees - \$184K, and
- 7) Interest Income - \$140K.

The only major under-run condition came from Sales Tax revenue, which is running about \$303K behind plan. This was offset by Transient Occupancy Tax and Vehicle License Fee which are running a combined \$397K ahead of plan.



### Civic Center Project Budget Status

Total Funds Available	\$ 45,872,706
Amount Paid through 3/31/07	<u>2,938,550</u>
Amount Remaining	\$ 42,934,156

### Expenditures

For the quarter, the City over-ran its expenditure plan by a small amount, (\$167K.) This was primarily due to payments posting ahead of plan. The largest over-run was found in Contractual Services – Sheriff's Services, in the amount of \$317K. These over-runs were offset by under-spending in several areas, most notably:

- 1) Transfers to Capital - \$147K,
- 2) Temporary Employees - \$62K, and
- 3) General Plan Review - \$56K.

### General Fund Balance

Through March 2007, the general fund decreased by (\$2.5M) bringing the balance to \$19.4M.