



CITY *of* CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JANUARY 18, 2006

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: CHARLES S. MINK, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER

SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH SOLID WASTE SOLUTIONS, INC., FOR ENVIRONMENTAL SERVICES IN AN AMOUNT NOT TO EXCEED \$75,000.

MEETING DATE: FEBRUARY 1, 2006

SUMMARY RECOMMENDATION:

Staff recommends an eighteen-month professional services agreement, in an amount not exceed \$75,000, be awarded to Solid Waste Solutions, Inc. (SWS), for professional services related to Environmental Services for the Public Works Department.

BACKGROUND:

SWS began working with the City under a contract dated July 1, 1999. Since the original contract, the solid waste management service used by the City has increased annually. SWS have kept the City abreast with the new recycling and solid waste management requirements approved by the State and passed onto the local agencies for implementation. This year the Public Works Department has a new Environmental Services Manager, who has been reviewing and implementing some of the services previously provided by SWS. The proposed agreement reflects this reduction in service.

DISCUSSION/ANALYSIS:

This agreement replaces the August 6, 2003 agreement with SWS and contracts for services through June 30, 2007. The contract can be extended by an amendment for up to two more years. The scope is set to address all the current services that may be needed to exceed our solid waste management mandates. However, flexibility is built in to allow the Department to handle some of the tasks if that proves feasible.

Currently the 2004 Solid Waste Annual Report is being finalized (due March 1, 2006) and the 2005 Annual Report is scheduled for August 2006. This is the first year implementing the new Waste Hauler Permit Ordinance and SWS has a significant role in evaluating the performance of our haulers and their impact on our recycling goals.

FISCAL IMPACT/SOURCE OF FUNDING:

All costs associated with this contract are related to the solid waste/recycling efforts of the City and are paid with the AB939 funds which include the hauler permit fees. No General Fund money is used for these services.

REQUESTED ACTION:

Staff recommends that Council approve a Professional Services Agreement with Solid Waste Solutions, Inc., for Environmental Services, in an amount not to exceed \$75,000.

ATTACHMENTS: Scope of Work
Contract