Mayor Bozajian called the meeting to order at 7:00 p.m. in Conference Room No. 2, 26135 Mureau Road, Calabasas, California.

ROLL CALL

Present: Mayor Bozajian, Mayor pro Tem Harrison, Councilmembers Groveman, Washburn.
Absent: Councilmember Devine.
Staff: Colantuono, Craig, Duckworth.

CLOSED SESSION

The City Council recessed at 7:02 p.m. into closed session to confer with legal counsel regarding the following:

2. Initiation of litigation, pursuant to Government Code Section 54956.9(c): ONE (1) POTENTIAL CASE.

The City Council reconvened from closed session at 7:26 p.m. with no reportable action. Mayor Bozajian called the meeting to order at 7:32 p.m. in the City Council Chambers of City Hall, 26135 Mureau Road, Calabasas, California.

Michael Colantuono, City Attorney, reported that during the closed session meeting of November 17, 2003, the City Council unanimously authorized Heather Renschler, Ralph Anderson & Associates, to extend an offer to Gary Lysik to serve as Finance Director/Chief Financial Officer.

ROLL CALL

Present: Mayor Bozajian, Mayor pro Tem Harrison, Councilmembers Groveman, Washburn.
Absent: Councilmember Devine.
Staff: Colantuono, Craig, Duckworth, Jomsky, Michitsch, Mink, Parker, Parker-Bozylnski, Rubin, Trushinski, Wheeler.

The Pledge of Allegiance was led by Steve Roseman.

APPROVAL OF AGENDA

Mayor pro Tem Harrison moved, seconded by Councilmember Washburn, to approve the agenda. MOTION CARRIED 4/0.

APPROVAL OF MINUTES

Mayor pro Tem Harrison moved, seconded by Councilmember Washburn, to approve the minutes of the October 15, 2003 meeting, amended as follows:
AYES: Mayor Bozajian, Mayor pro Tem Harrison, Councilmembers Groveman, Washburn.  
NOES: None.  ABSENT: Councilmember Devine.

ANNOUNCEMENTS AND INTRODUCTIONS

Councilmember Groveman stated his approval and support for the appointment of Gary Lysik. Mayor Bozajian announced that the escrow closed finalizing the purchase of Ahmanson Ranch on November 7, 2003. He also invited everyone to Snow, Snow, Snow Day at Gates Canyon Park, December 7, 2003.

The staff and students of the Calabasas Study Buddies thanked the City Council for providing assistance through the Community Funding Grant program.

ORAL COMMUNICATIONS - PUBLIC COMMENT

Helen Regen, 23146 Park Sorrento, spoke in opposition to the proposed Music, Wine and Food Festival, requested that the Tree Board be given an opportunity to review Consent Item No. 4, and stated her support for the return of the Calabasas Farmers Market. Donald Mitchell, 2112 West 166th Street, Torrance, CA, informed the City Council of the medical condition of Carlos LaCamera. Robin Gensley Mitchell, 2112 West 166th Street, Torrance, CA, presented additional issues surrounding the development of the adjacent property. Marci Ronka, 24014 Park Casino, requested that staff be directed to investigate maintenance issues in Old Town Calabasas. Fern Huddleston, 5204 Ambridge Drive, thanked the City Council and Bill Millar for the new trees planted in Saratoga Hills. Mayor pro Tem Harrison and Tom McAllister, 23501 Park Sorrento, spoke in support of the current management of the Calabasas Farmers Market. Tom Goldberg, 4279 East Hueneme, Oxnard, CA, Don Schram, 3121 East Telegraph Road, Oxnard, CA, Laura Avery, 200 Santa Monica Pier, Santa Monica, CA, Judy Varley, 27303 Oak Summit Road, Agoura Hills, CA, John Tenerelli, 2470 Vista Del Monte Drive, Acton, CA, Stephen Fukumoto, 615 Esplanade, Redondo Beach, CA, Ryan Fife, 35267 Road 150, Visalia, CA, Molly Gear, 5777 East Vineyard Avenue, Oxnard, CA, Dolaris Jones, 5940 North Las Virgenes Road, Parvin Fogel, 24109 Park Granada, Howell Tumlin, 10951 West Pico Boulevard, Los Angeles, CA, Janis Hatlestad, 21236 San Miguel Street, Woodland Hills, CA, Mike Singer, 3682 Avenida Collada, Kitty Sarkissian, 20802 Collin Street, Woodland Hills, CA, Lynn Jacobs, 23688, Linda Yinette, 2128 Cold Canyon Road, Kristin Flacker, 4311 Willow Glenn Street, Tracey Arnold, 4235 Pickney Drive, spoke in opposition to the new management of the Calabasas Farmers Market. Jennifer McColm, 23 Corral Road, Farmers Market Manager, addressed issues raised regarding the new management of the market.

SPECIAL ITEM

1. Interview and appointment of Planning Commissioners.
Mayor Bozajian invited Planning Commission applicants Martha Scott Fritz, Jonathon Wolfson, Jack Solomon, and Joe Johnson to state their qualifications and interests in serving on the Commission.

Mayor pro Tem Harrison moved, seconded by Councilmember Groveman, to appoint Jack Solomon to the Planning Commission, term expiring October 31, 2005. MOTION CARRIED 4/0.

Mayor pro Tem Harrison moved, seconded by Councilmember Groveman, to appoint Jonathan Wolfson to the Planning Commission, term expiring October 31, 2005. MOTION CARRIED 4/0.

Councilmember Washburn moved, seconded by Councilmember Groveman, to appoint Martha Scott Fritz to the Planning Commission, term expiring October 31, 2005. MOTION CARRIED 4/0.

CONSENT ITEMS

2. Recommendation from the Parks and Recreation Commission to approve a contract with Hammond Entertainment to produce a Music, Wine and Food Festival at the Future Civic Center Site.

3. Adoption of Ordinance No. 2003-181, approving an amendment to Title 17 of the Municipal Code pertaining to permitted use tables, permit approval and definition sections to address agricultural uses in fuel modification zones, hobby farms, commercial agriculture and related uses.

4. Adoption of Ordinance No. 2003-182, amending the Calabasas Municipal Code to establish real estate transfer disclosure requirements for reporting existing oak trees and scrub oak habitat areas on privately owned real properties; and to authorize the enforcement of misdemeanor code violations as infractions.


7. Recommendation to approve a transfer from the General Fund Account No. 10-134-9975-00 to Landscape Maintenance District Fund, in the amount of $164,345.

8. Recommendation to approve a construction contract with Horizon General Contractors, Inc., for Phase III of the Design-Build Agreement for 23902 and 23903 Linden Terrace.


Mayor pro Tem Harrison moved, seconded by Councilmember Groveman, to approve Consent Item Nos. 3 and 6. MOTION CARRIED 4/0.
Consent Item No. 2

Jeff Rubin, Community Services Director, presented the report.

The City Council directed staff to investigate the following contract issues:

- Provide a cap amount or an adjustment to the compounding rate for the amount of money that the City would be responsible for under “City Contributions”; and
- Narrow the scope of restrictions which limit the City’s ability to participate in similar events to the proposed Music, Wine and Food Festival, so that City would be able to participate in future events such as the Pumpkin Festival and Taste of Calabasas.

Following discussion, Councilmember Washburn moved, seconded by Mayor pro Tem Harrison, to table Consent Item No. 2. **MOTION CARRIED 4/0.**

Consent Item No. 4

Brian Trushinski, Planning Manager, presented the staff report.

Following discussion, Mayor pro Tem Harrison moved, seconded by Councilmember Groveman, to table this item and refer the matter to the Tree Board for review and recommendation. **MOTION CARRIED 4/0.**

The City Council recessed at 9:52 p.m and reconvened at 10:12 p.m.

NEW BUSINESS

14. Status report and potential staff direction regarding current citywide annexation projects and work program (including Malibu Valley Inn and Liberty Canyon) and establishment of communications protocol with neighboring jurisdictions regarding potential developments impacting the City.

Steve Craig, Community Development Director, and Matthew Hayden, Special Projects Coordinator, presented the staff report.

Steve Roseman, 5710 Lyon Court, representing Mont Calabasas Homeowners Association, stated that the Association has submitted an application to the City for the purpose of investigating options for annexation. Joan Kay, 25644 Nemo Drive, James Wrigley, 2346 Cold Canyon Road, Cold Creek Community Council, and Lori Fernand, 26007 Philrich Circle, spoke in opposition to the proposed annexation of Malibu Valley Inn and Liberty Canyon development projects. Lee Dover, 4016 St. Johnswood Drive, Woodland Hills, CA, requested that the Woodland Crest community be included in any future plans to annex A.C. Stelle Middle School.

Mayor Bozajian requested that all homeowner associations within the City be notified of any proposed annexations. The City Council also requested that the Community Development Department provide weekly updates regarding proposed annexation projects.

Mayor pro Tem Harrison moved, seconded by Councilmember Washburn, to approve the
following:

1) Direct staff to continue application processing and preparation of the Environmental Impact Report for the proposed Malibu Valley Inn annexation;
2) Direct staff to agendize a density related study session prior to December 31, 2003 for the proposed Liberty Canyon annexation;
3) Direct staff to investigate the potential for the Woodland Crest community to be included in proposed A.C. Stelle Middle School annexation;
4) Authorize staff discussions with Los Angeles County, and discussions with the Mountain View Estates community, regarding the potential to annex the area of land north of Gates Canyon Park and south of the Los Angeles County detention basin for inclusion into the City for park purposes; and
5) Authorize staff to conduct an informational work session with the Mont Calabasas Homeowners Association and initiate a formal investigation into the potential to annex the community into the City.

AYES: Mayor Bozajian, Mayor pro Tem Harrison, Councilmembers Groveman, Washburn.
NOES: None.  ABSENT: Councilmember Devine.

Consent Item No. 5

The City Council agreed, by consensus, to amend Ordinance No. 2003-183 by changing the name of the Landscape Maintenance Assessment District Commission to the Landscape Maintenance Assessment District Advisory Committee.

Councilmember Washburn moved, seconded by Mayor pro Tem Harrison, to introduce Ordinance No. 2003-183, as amended.  MOTION CARRIED 4/0.

Councilmember Washburn moved, seconded by Mayor pro Tem Harrison, to waive further reading.  MOTION CARRIED 4/0.

Consent Item No. 7

Following discussion, Councilmember Washburn moved, seconded by Mayor pro Tem Harrison, to approve the transfer of $164,345 from Account No. 10-134-9975-00 to Landscape Maintenance District fund, with the understanding that this amount, which was the money spent to improve the Tennis and Swim Center during the years of 1997 through 2001, was used in and around the Tennis and Swim Center, and not just the front portion of the property.  MOTION CARRIED 4/0.

Consent Item No. 8

Charles Mink, Public Works Director, presented the staff report.
Following discussion, Mayor pro Tem Harrison moved, seconded by Councilmember Washburn, to approve Phase III of the Design-Build Agreement and General Condition for 23902 and 23903 Linden Terrace with Horizon General Contractors, Inc., in the amount of $1,487,267.53; and authorize the Mayor to execute the agreement.  **MOTION CARRIED 4/0.**

_Consent Item No. 9_

Mayor pro Tem Harrison moved, seconded by Councilmember Washburn, to approve Consent Item No. 9.

AYES: Mayor Bozajian, Mayor pro Tem Harrison, Councilmember Washburn.  
NOES: None.  ABSENT: Councilmember Devine.  ABSTAIN: Councilmember Groveman

**UNFINISHED BUSINESS**

10. Review of a proposed ordinance addressing fair campaign practices.

Michael Colantuono, City Attorney, presented the report.

The City Council agreed, by consensus, to appoint Mayor Bozajian and Mayor pro Tem Harrison to work with staff to amend the proposed ordinance, and requested that the following issues be addressed:

– Prohibit the use of anonymous campaign mailers and emails;
– Prohibit the illegal use of the City seal; and
– Require full disclosure of campaign committees participating in Calabasas election campaigns.

Councilmember Washburn moved, seconded by Mayor pro Tem Harrison, to table Item No. 10.  **MOTION CARRIED 4/0.**

11. Review of Resolution No 2000-630 regarding the CTV Cable Channel Policy.

Deborah Steller, Media Operations Director, presented the report.

The City Council directed staff to forward this item to all homeowner associations within the City and organizations such as the Calabasas Chamber of Commerce and the Las Virgenes Unified School District for their review and recommendations regarding the CTV Cable Channel Policy.

Mayor pro Tem Harrison moved, seconded by Councilmember Groveman, to table this item.  **MOTION CARRIED 4/0.**

12. Scheduling of a workshop for the purpose of defining the roles of the City Attorney and the City Council with the discussion to be led by City Attorney.

City Attorney Colantuono presented the report.
Mayor pro Tem Harrison moved, seconded by Councilmember Groveman, to approve the scheduling of a workshop defining the roles of the City Attorney and the City Council with the discussion to be led by the City Attorney, and with the understanding that the new City Manager, upon his/her appointment, would coordinate the scheduling of the workshop. **MOTION CARRIED 4/0.**

13. Recommendation to support the findings and recommendations presented in the Slosson and Associates peer review reports pertaining to the Calabasas Landfill; and to direct staff to forward this submission to the Los Angeles County Sanitation District by December 31, 2003.

   Community Development Director Craig and Planning Manager Trushinski presented the staff report.

   Mayor pro Tem Harrison moved, seconded by Councilmember Groveman, to support the findings and recommendations presented in the Slosson and Associates peer review reports pertaining to the Calabasas Landfill; and to direct staff to forward this submission to the Los Angeles County Sanitation District by December 31, 2003. **MOTION CARRIED 4/0.**

**NEW BUSINESS**


   Tom Wheeler, Risk Management Consultant, presented the staff report.

   The City Council requested that the planning of Deputy Appreciation Day be expanded to include all emergency service personnel including the Calabasas Emergency Response Program participants.

   Following discussion, Councilmember Groveman moved, seconded by Mayor pro Tem Harrison, to introduced Ordinance No. 2003-184. **MOTION CARRIED 4/0.**

   Councilmember Groveman moved, seconded by Mayor pro Tem Harrison, to waive further reading. **MOTION CARRIED 4/0.**

**CITY MANAGER’S REPORT**

The City Council requested the following future agenda items:

- Discussion regarding potential strategies of establishing the El Camino Real corridor;
- Review of the Spolin report at the first meeting in December;
- Consideration of a potential rent assistance voucher program for economically disadvantaged citizens, particularly those which reside in the Calabasas Village Mobil Home Park community;
- Status report on the sewer issue surrounding the Calabasas Highlands; and
Presentation by Freedman, Tung & Bottomley regarding the status of the Civic Center Development.

CLOSED SESSION

The City Council recessed at 12:02 a.m. into closed session to confer with legal counsel regarding the following:


2. **Initiation of litigation**, pursuant to Government Code Section 54956.9(c): ONE (1) POTENTIAL CASE.

The City Council reconvened from closed session at 12:19 a.m. with no reportable action.

ADJOURNMENT

The City Council adjourned at 12:20 a.m.

Mark Jomsky, Deputy City Clerk